

START- WORK NOTIFICATION AND AUTHORISATION – BUILDING WORK

Section 99
Regulation 29

To: Building Surveyor
 Address
 Suburb/postcode

Form **39**

Building work details:

Type of work:	Permit work <input type="checkbox"/>	Notifiable work <input type="checkbox"/>	(X one applicable.)
Address:	<input type="text"/>		Lot No: <input type="text"/>
The work:	<input type="text" value="(Description of the work e.g. new building, alterations, additions etc.)"/>		Permit or Certificate of Likely Compliance Number: <input type="text"/>
			Building Class(es): <input type="text"/>

Licensed builder OR Owner builder:

Builder:	<input type="text"/>	Category:	<input type="text"/>
Business name:	<input type="text"/>	Licence No:	<input type="text"/>
Business address:	<input type="text"/>	Phone No:	<input type="text"/>
	<input type="text"/>	Fax No:	<input type="text"/>
License No:	<input type="text"/>	Email address:	<input type="text"/>
Owner builder(s):	<input type="text"/>	Contact person:	<input type="text"/>
Contact address:	<input type="text"/>	Phone No:	<input type="text"/>
	<input type="text"/>	Fax No:	<input type="text"/>
Owner Builder Permit No:	<input type="text"/>	Email address:	<input type="text"/>

Notice details:

The building work detailed above is to start work on:		<input type="text"/>	Date
	Name: [print]	Signed	Date
Applicant (builder or owner builder)	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Name: [print]	Signed	Date and time
Recipient (for phone application)	<input type="text"/>	<input type="text"/>	<input type="text"/>

Authorisation to start building work:

Your authorisation is issued in accordance with the **Building Act 2016 and Building Regulations 2016**.

Building Surveyor	<input type="text"/>	Date	<input type="text"/>
Signed	<input type="text"/>	Unique authorisation No	<input type="text"/>

Notes:

- A copy of this Form is to be provided to the Permit Authority within 2 business days of authorisation.
- If authorisation was given orally, a copy of this form is to be provided to the applicant within 7 days.